

**WARREN COUNTY COMMISSIONERS MEETING
MONDAY MAY 6, 2024**

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Lyn Martin, Perry Conrad, LeAnn Conrad, Tim Fellure, Brenda Leak, Greg Robison, Jim Prescott, Janiah Hayman, Michele Stucky, Kathy Allen.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Jenny Hobough, Highway Office Manager; Anthony Pruitt, Sheriff; Sharon Hutchison, Grant Writer/Council (remote); Justin Brummett, Coroner/EMS; Laci Frodge, Health Department Nurse; Andrew Warrick, Health Department Environmental; Ethan Foxworthy, Council; John Kuiper, Zoning Director; Jill Wilson, HR.

1. The meeting was called to order by Craig Greenwood, President.
2. Craig Greenwood, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. John Comer made a motion to approve the agenda with a second from Clay Andrews, all voted in favor.
 - b. Clay Andrews made a motion to approve the April 15, 2024 Commissioner Meeting minutes with a second from John Comer, all voted in favor.
 - c. Clay Andrews made a motion to approve the April 15, 2024 – May 6, 2024 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
 - d. Clay Andrews made a motion to approve the April 26, 2024 payroll with a second from John Comer, all voted in favor.
 - e. Highway – Hobough stated road work continues with grading, dragging, and patching this week. No word on when spraying for dust control.
 - f. Ordinance Regulating Hazardous Liquid Pipelines – Greenwood explained process and ordinance stating the APC gave a no recommendation on the Ordinances. This has been discussed by Commissioners. APC will meet May 15th and Commissioners will then review Ordinance changes from the APC. Barce explained the amendment process. John Comer made a motion to suspend the procedure and pass on the first reading Ordinance #2024-0506A Regulating Hazardous Liquid Pipelines seconded by Clay Andrews, all voted in favor.
 - g. Ordinance Regulating Carbon Sequestration - John Comer made a motion to suspend the procedure and pass on the first reading Ordinance #2024-0506B Regulating Carbon Sequestration seconded by Clay Andrews, all voted in favor.
 - h. Ordinance On-Site Sewage Systems – Warrick explained the changes made by the State concerning our previous ordinance. Andrews inquired if the new ordinance creates requirements for documentation for people installing their own septic. Warrick stated documents must be filled out and approved by Health Department which outlines installation knowledge required. Craig Greenwood made a motion to repeal and replace ordinance # 2023-1204B approving Ordinance #2024-0506C On-Site Sewage Systems seconded by Clay Andrews, all voted in favor.
 - i. UBO, Hoffa – Clay Andrews made a motion to open the UBO hearing seconded by John Comer, all voted in favor. Kuiper explained pictures that were sent to the Commissioners showing progress made cleanup. Currently work continues inside of the home. The parcel does look much better. John Comer made a motion to release Hoffa UBO seconded by Clay Andrews, all voted in favor. Clay Andrew made a motion to close the UBO hearing seconded by John Comer, all voted in favor.
 - j. Health Department Fee Schedule Update – Frodge explained the additions to the fee schedule. Clay Andrews made a motion to approve the new Health Department Fee Schedule seconded by John Comer, all voted in favor. Barce explained with new approved ordinance, only must approve changes to the fee schedule.
 - k. EMS Stryker Power Cot – Brummett explained the Stryker quote stating the current Ferno cot, located in the oldest Ambulance, malfunctioned and this cot would replace it. Comer stated the new ambulance chassis is being built currently. John Comer made a motion to approve the purchase of Stryker power cot system for \$67,956.51 paid from Riverboat revenue seconded by Clay Andrews, all voted in favor.
 - l. 2025 Budget Calendar – Weston-Hubner explained the 2025 budget dates.
 - m. Community Foundation, Cicott Park – Stucky explained the Community Foundation would like to replace the metal on the Cicott Park Barn and is requesting permission. The Foundation will pay for this through grant funding. The barn is no longer used for landscaping and yard maintenance and would like to use to display historical items as an Interpretive Center. Commissioners stated they are in favor of the improvement.

Old Business:

- a. Ra-Comm North Tower Invoice – Discussed the invoice and paying from public safety ema budget. John Comer made a motion to pay Ra-Comm \$4,116 for north tower equipment from Public Safety EMA Tower budget seconded by Clay Andrews, all voted in favor.

Elected Official/Department Head comments:

- a. Kuiper – Kuiper stated a call requesting to camp overnight at Cicott Park. Commissioners stated no overnight camping in County Parks. Kuiper inquired if a speed limit is not posted then 55 mph on county roads which can create a dust issue. Sheriff Pruitt stated that is correct.
- b. Weston-Hubner - Community Shred Day will be at the highway department May 18th 8-12 as well as Tire Recycle Day.

- c. Community Crossing Grant = Discussed County portion for 2024 and budget for 2025.
- d. Greenwood Miller construction working on the town water will be using the EMA lot rather than the fair grounds as the Fair will be in a month. Dumpster being used at the EMA building to be kept for several weeks. Electrical outage in Courthouse due to storms created issues as Courthouse is not on the Jail Generator. Baby Box in Williamsport has been installed and is operational, thank you too all. Discussed road work in county with several highways closed.

Public Comment:

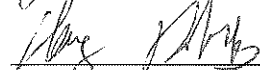
Next Commissioner meeting May 20, 2024 @ 8:30 a.m.

There being no further business Clay Andrews made a motion to adjourn with a second from John Comer, all voted in favor.

ATTEST: 
Robin Weston-Hubner, Auditor


David Craig Greenwood, President


John Comer, Vice President


Clay Andrews